



**INVITATION TO BID
SPECIFICATION: NEWSLETTER**

04 August 2015

All prospective bidders are hereby invited to submit quotations for the following:

Item NO	DESCRIPTION	Quantity	DETAILS OF OFFER
	Design& print Municipal Newsletter July-September 2015 Edition	7000	
	A4 size ,20 pages, full colour		
	Self cover, full colour on 135g		
	gloss, finishing: Saddle stitch		
	Packageing:50 units per plastic pack electronic version on compact disc		

The following documents are compulsory for Bidders not registered on our database:

- Company registration documents
- Valid tax clearance certificate
- BBBEE certificate serves as an added advantage as evaluations are based on 80/20 Preference point system.

All quotations must be submitted in a sealed envelope at CFO Secretary's Office before/on the 13 August 2015 at 12H00 PM, the municipality is not liable to accept the lowest or any other tender.

Channels to be followed in the instance wherein the bidder is aggrieved by the decision taken by the BLM in the implementation of its SCM system , any matter arising from a contract awarded in the course of its SCM system or any matter arising from the contract. (Regulation 49 & 50 of MFMA 56 of 2003)

- The written dispute must be lodged within 14 days of decision to the BLM and attention to Makwela M(015 505 7100)
- The dispute, objection, complaint or query may be referred to the relevant provincial treasury if, it is not resolved within 60 days or no response is received from the municipality within 60 days.
- If the provincial treasury does not or cannot resolve the matter, the dispute, objection, complaint or query may be referred to the National Treasury for resolution.

NB This regulation must not be read as affecting a person's rights to approach a court at any time

For enquiries kindly contact the following officials from 08H00-16H00:

1. Mashele N (Technical matters) Tel:015 505 7100
2. Makgoshing SP (Supply Chain matters) Tel: 015 505 7100